

Meeting Minutes 8-23-19 Green Trails PTO meeting

Minutes: 9:30-11 AM

In Attendance: Andrew Ging, Kathy Lake, Leah Curran, Brooke Senior, Martha Hicks, Risa Shyres, Shelly Nelson , Katie Rees, Emily Freese, Katie Nagus, Lisa Berger, Lara Lewis, Jenn Saggett

Principal's Report: Mr. G

- Rene is out of town to help her niece. Surgery went well. Brian Smith is covering for Rene
- Thank you PTO for activities at the beginning of the year
- Less teacher turnover this year 2 new TA's and an ESOL teacher
- New awnings installed also providing improved visibility to camera
- Garden gate to be fixed
- New gym floor to be installed summer 2020 and will have padding underneath

Programming Report: Brooke Senior and Lara Lewis

- Fall Carnival- \$700 for rock wall; still need table covers and chilli cookoffs supplies including bowls for chilli
- 5th grade pays for their own food
- Online carnival registration via website and can pay via paypal
- Appreciate a Gator- Karen Mc Bride and Jen Rosenblum
- Gator Run- Cristina Palacios and Caroline Hoff
- Date changed to October 12th

Treasurer Report: Arianne is also a full time ESOL TA

- Approve budget- Shelly made a motion to approve budget; Kathy second motion to approve budget; all in favor
- Taxes need to be filed (after PTO Leadership meeting)
- Approved for a debit card - Annette Silvestri waives a lot of fees for us; US Bank recommends more banking to be done electronically; getting a non profit credit card to reduce the use of checks; Shelly's name is on the debit card with GT PTO. Shelly and Arianne have the bank app to monitor money
- Only the PTO Board uses the credit card

Presidents Report: Kathy Lake

- Calendar items- many events in September
- Oasis cart - older adults take reading supplies to classrooms and requesting a cart to take supplies. \$49 each and take money from OASIS luncheon budget. Will order 2- one on each floor
- Nancy Firestone- monthly meetings only benefiting only a small group of people; every other month and switch between nights and days; not a large response from the survey (40-50)
- Curriculum night- Tuesday night most of the board attending
- Agenda -volunteer extravaganza; encourage Amazon Smile; graph of how much PTO spends on average per student each year; PTO website; expedition kit demonstration; 5th grade chairs and volunteers needed- table will be set up in 5th grade hallway

President elect report- Emily Freese

- Volunteer extravaganza- Tues, Sept 10
- Fill out Volunteer form online- everyone has to do it because it's new this year. It was in Rene's newsletter and it's on the website

Past president report- Jenn Saggett

- 5th grade (curriculum night table for volunteers and e-blast)
- Allison Reppy to chair carnival

Secretary report- Katie Nagus and Risa Shyres

- Website- keep it undated and let Katie know what you need to put on the website- monthly teacher breakfast and appreciate a gator needs to be ready to be on the website before an email goes out
- Use Gmail PTO email addresses
- End of the year goal- Solid foundation for things on the website
- Sign up Forms go to the spreadsheet to let chairs know
- PTO newsletter- need to know the content and events coming up for September and October to promote and explain things that are going on
- Owners of events control the information and make the fliers and post on facebook but share info with Katie
- Put it on the calendar and then tell Katie
- Newsletter- mail chimp but need buzz book emails for this year
- Can submit reimbursement forms on the website
- 28 welcome bags for new families so far

Fundraising report: Katie Rees and Lisa Berger

- Promote increased use of Amazon Smile because it's free money
 - Box Tops now using an app
 - Curriculum Night- video of use of Expedition kits to show what we spent money on
 - Dine and Donate- 5 scheduled
 - Sept 24 at chik fil a
 - Oct 29- Mod Pizza
 - Seoul Taco, Panera
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- Green Envelope- update the card for this year and getting bids for printing
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- Once a week push for fundraising
 - PTO send out email 1-2x a month
 - Trivia Night- meeting for 9/19

School Services report- Martha Hicks

- School Supply kit vendor- very smooth process of ordering and receiving kits; school got back about \$330. Martha looked into other companies; Contract to be signed by 8/31 if want 10% from Schoolkidz. Will use them again next year.
 - Fall celebrations- entertainment needed
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- Book fair- need help on Monday
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- Conference night dinners-being planned

Upcoming events:

Picture Day- 8/27 @ 8:30 am-12:30pm

Curriculum Night- 8/27 @ 6:30 pm

Volunteer Extravaganza- 9/10 @ 6:30 pm

Fall Carnival- 9/14 parade @1:15 pm Carnival 1:30-3:30 pm

Fall Celebrations- 9/27 @ 12-3 pm

Book Fair 9/30-10/4 (PJ story time 10/2 @ 6 pm)

Fall Conferences Night- 10/3

Gator Run- 10/12 @ 8 am

Trunk or Treat- 10/26 @ 2:30-3:30 pm (car parking 1:30-2:30)

Next Board Meeting- Sept 20, 2019 @9:30-11 am