

## Green Trails PTO Board Meeting Agenda

September 22, 2020 7-8:30

Attendees: Leah Sherman, Emily Frese, Jen Heinz, Maria Enz, Julie Grogan, Amy Hutson, Martha Hicks, Katie Rees, Lisa Berger, Rene Sommers, Kathy Lake

### Principal's Report (Rene Sommers):

- \*\*\*Move Rene to end of meeting to address remaining questions, gauge time
- Appreciate support; doing best to advocate for all kids
- Possibility of coming back after 9 weeks; unsure as to whether full day or hybrid
  - Rene addressed in newsletter that we can not social distance if we go back full boat; trying to be transparent to families can make best decision for them
- Virtual is hard for teachers; teaching 25 kids and 25 parents
- Q&A:
  - Lisa, Martha -- appreciates/respects Parkway not jumping at everything, sticking with plan; trust in District and school decisions
    - Teaching assignments at elementary level first to keep as many kids as possible with original teacher
    - Rene does not have control as to whether or when or how we return to school; Rene recommends that if you have strong feelings one way or another, you should contact district
    - Rene making plans for all contingencies and situations
  - What happens with kids who are in virtual teacher class and we go back hybrid?
    - Will have to look at class sizes; have to distribute as numbers change virtual/hybrid; will pull teacher from another school to teach at GT as needed;
  - District surveyed both families and teachers regarding return-to-school decision; another chance to change mind if there is another change in return-to-school plans
  - District to announce plans in approx. 2 weeks
  - Rene feels District is taking the time to do it right instead of rushing into changing plans
  - Classroom capacities?
    - In building = strict limits (20-21 K; goes up per grade (28 in 5th grade))
    - Virtual = not as specific; depends on who is in class, teacher, HR requirements

- Outdoor movie night: 50 cars or 75 people -- what does that mean?
  - difficult to monitor large # of kids; suggest staying in cars
  - Offer primary and intermediate movie night to keep numbers in check
  - Cannot advertise name of movie to be shown; email body OK , but not on ad/website
  - Rene suggest dropping something in mailboxes of homes near school who may hear movie; could opt for high school parking lot or GTMC
    - Lisa will check with Todd about ability to broadcast sound from movie over radio; consider “broadcast” stipulations; stay away from Disney if broadcasting

### **President’s Report (Leah Curren, Emily Frese):**

- Martha moves to approve August minutes. Second by Leah. Unanimous approval
- Need further info on picnic tables, outdoor learning space ideas. Reading area with benches. Awning/canopy. Rene requesting help with someone presenting options to her
  - Where will funds come from? Benches/tables run between \$600-\$1,00 each
  - (Rene) Must be anchored to the ground. Don't want to have to move in/out (can't ask teachers to move items; janitors busy washing everything). Want something that can stay outside
  - Canopy/awning would need to be approved by district (more long term), but tables and benches could be done in the short term
  - Reading area (Literacy Garden) equipped with boulders for reading, shorter class time
  - Could provide beach towels (teachers ask parents for students to bring to use outside)
  - Want 5-6 tables in order to accommodate space between kids (one class)
  - Rene encouraging teachers to get classes outside as much as possible
  - PTO will discuss further. Organize committee; will present over email in next few weeks (Lisa Berger , Julie Grogan happy to help)

### **President Elect (Martha Hicks):**

#### **Programming (Maria Enz):**

##### Scavenger Hunt

- Waiting on STL County Health Dept. approval and Parkway District approval (Maria)
- In the future, Rene gets approval from District before presenting to County.

- participants will find a sign, read a task to be done, and complete task. No touching. Take picture of completing task, but with own cell phone.
- Rene confirm with District and Health Dept
- Limited to 50 people or 6 families per hour (max 8 people per fam); still waiting on whether masks need to be required (waiting on Health dept)
- Not anticipating conflict with Jewish holidays that week
- Rene will reach out to Brigita Rosenberg for guidance with conflicting Jewish holiday
- Plan to push to Oct. 3-4
- Martha correct signup info with families, limited to 6, date change; wait on info re: masks
- Still plan to ask for food donations for Parkway Food pantry
- Martha will send sign-up verbiage to Rene before sending out
- Maria is taking on a lot without a co-lead. Reach out to Maria or Leah if you can help

#### Virtual Gator Run – Oct. 17

- Parade of Gator “touring” neighborhood; Kevin Anderson possibility of running as Gator through neighborhood
- Brenda Engelhart agree to drive Jeep with gator
- Maria will contact Chesterfield PD and FD regarding route for parade
- Rene suggest contact Chris Katman (PD); could possibly arrange shift to help with parade

#### School Services: (Deborah Albrecht, Amy Hutson)

##### Appreciate A Gator

- 5 teachers who need to be chosen
- Rene will review Appreciate a Gator who really need to be picked up (who is part time). Special Ed TAs are top priority
- Amy -- send link to list and Rene will review  
<https://www.signupgenius.com/go/10c0d4eacab2fa6f8c16-appreciate>
- Kathy Miller (Mullins sub) -- should be same individual. Mullins returns in January

##### Spirit Wear

- Free ship window starting Sept. 25

- Plugged on 'FB, will plug again

### **Treasurer Report (Jen Heinz, Julie Grogan):**

Current financials:

- Donations of about \$340
- Month: \$63k+
- Paid for website, bank service charge
- Net pos. of \$168

Quickbooks:

- Techsoup.org (helps small non-for profits get access to financial type software)
- Verified EIN; brings upgraded Quickbooks fee to \$75 per years instead of \$30/month
- Other platform researched proved Quickbooks to be ideal
- Treasurers will move forward with Quickbooks

Current budget

- Will carry over from last year
- Leah, move to pass. Julie seconds. Unanimous approval

Bank cards

- Four individuals (Leah, Emily, Jen, Julie) have cards now; multiply sources for charging expenses

### **Secretary Report (Katie Nagus, Katie Rees):**

Welcome Wagon all distributed

Buzzbook distributed electronically by Rene today

- New student today. Katie/Rene touch base
- Several new private kids recently

### **Fundraising Report (Lisa Berger, Chris Mertz):**

- Dine and Donates,

- Tonight at Chick-fil-A
- Meeting with eScrip rep this week to see if we can roll out virtual, e-card program
- Planning for more FB posts to advertise for current programs (Amazon, etc.)
- Moving forward with Boon Supply; plan to start right before Thanksgiving and go through mid-December
- Virtual Trivia? Virtual Bingo?
  - Lisa/Leah to attend virtual Bingo to get an idea; will ask for committee to carry out if this is route we go. Could be potential fundraising opp.
    - Rene to get approval for Bingo (sometimes considered “gambling”, so needs approval). Would need all details to Rene beforehand in order to get approval from District. Lisa will follow up with all info to Rene

### **Past President Report (Kathy Lake):**

- Lisa reached out to Incesio; good to go for photo sessions
- Brenda Engelhart and Jen Sagget lead 5th grade committee; given option to reach out to others as needed. Shelly Nelson will help when available
- Leah and Kathy to talk about Flocking offline

### **Misc.**

Gator costume arrive by Oct. 10.

Leah let Rene know if costume comes any earlier to include in upcoming videos

Option to do contest to name mascot

Leah will bring masks up to school for kids that forget masks when at school

Rene has break-away lanyards for kids' masks at school

### **UPCOMING DATES**

9/24 - Supplies pickup, donations to Parkway Food Pantry

10/3-4 Scavenger Hunt

10/1 Conference Night -- all virtual; no dinner for teachers this year held by School Services

- Leah ask Amy to consider ideas for gift to welcome teachers back when they do

Class pictures scheduled in Nov (two days to accommodate for hybrid; make appointments for virtual)