

Green Trails PTO Board Meeting Agenda

September 2, 7-8:30

Attendees: Emily Frese, Julie Grogan, Katie Rees, Lauren Lourie, Daphne Zhu, Sarah Brubaker, Amy Hutson, Leah Sherman, Andrew Ging, Melanie Korn, Rachel Toledo, Erika Niles, Martha Hicks, Deborah Albecht, Maria Enz, Lindsay Zalasky

Principal's Report (Erika, Andrew)

- First week report
 - Improved dismissal system
 - 5-day schedule working great; wonderful to be with kids
- Hopeful to have parents slowly start to reenter, however can't offer volunteer training and do background checks at this time, which means no parents working with kids
 - Can move forward with parent volunteers that do not interact with students
 - ***Emily/Martha to ask district PTO for clarification
 - ***Erika will take Scavenger Hunt plan to Chelsea at district; students stay with parent/family, no volunteer/child interaction; ***Emily take Scavenger Hunt to Annie Dickerson
 - GT admin eager to have parents, volunteers in the school ASAP
- Covid update, protocol
 - Always evolving. Lots of factors involved: where were they exposed? What symptoms exhibiting? Secondary infections? Option for modified quarantine. Students deemed "essential," but adults are not.
 - How to support as community? Encourage mask wearing in order to allow for modified quarantine (students can go to school, but not outside activities)
 - Team decision as to who/how to quarantine (administrators, nurses, district, etc.)

Secretary's Report (Katie, Lindsay)

- Approve Minutes -- approved
- Web site Opportunities
 - Future updates needed for website (fundraisers, announcements, flyers), ***ALL reach out to Lindsay well in advance
 - Picture carousel to be updated on home page
 - ***Julie Grogan to send updated spending to Lindsay, Sarah and Deborah
 - Canva is available to all of us. [See directions here](#). Give it a try to design your flyers/FB updates/etc.
- Welcome bag update (38)
- Umbrellas: bigger, golf umbrellas would be helpful; will add to teacher survey feedback
 - Current awning will be moved and security vestibule will go in next summer at front entrance

President's Report (Emily, Martha):

- Curriculum Night:
 - Sept. 9. Virtual. 6:00-6:30 for specialists; 6:30-6:55 and 7:00-7:25 teacher sessions
 - ***Request for PTO to do video about who we are, what we do, how PTO works, volunteer opps
 - Push videos out on Tuesday,
 - ***All board to send in a picture of themselves, small written bit, names/ages of kids to Deborah by **Sunday, Sept. 5**
 - Admin will do video, too
- Upcoming Activities / events
 - Walk to school
 - Priority is to keep kids healthy, in school; hopeful to do walk this spring
 - New parent team to take over Book Fair (November)
 - Waiting for direction from district, re: virtual or in-person book fair

President Elect (Julie):

- Volunteers: KDG Meet The Teacher Update, other opportunities, extravaganza
 - 20 new volunteers signed up at KDG and Meet the TEacher
 - Extravaganza not realistic at this point
 - Opportunity to help in copy room,
 - Mon/Thurs **evenings**; can't interact with kids, adults only
 - ***Reach out to Julie with your availability if you are interested
- Bylaw update APPROVED unanimously
- Budget APPROVED unanimously

Programming Report (Maria, Rachel):

- ***Maria will send full description of Scavenger Hunt event to Erika for full disclosure to district, hopeful approval; highlight all ways/mitigations to keep kids safe
 - ***Erika put Saturday and Sunday on calendar for planning purposes
- Carnival and parade postponed
- Try to include food drive

Fundraising Report (Deborah, Sarah):

- Existing Events / Opportunities
 - Trivia
 - Green Envelope: reworking language, will update soon
- Dine and Donate: Chick fil A, Chipotle, Noodle & Co.
- ***Deborah will send follow up from teacher survey, re: needs/wants at school
 - "We are fundraising, and this is what your staff/students need..."
- New Events / Opportunities

- WaterWay, Virtual Bingo, Kendra Scott, Display My Art

Treasurer Report (Lauren, Daphne):

- Budget Approval
- Monthly Treasurer Report
 - Balanced at \$55,766 at Bank
 - PayPal \$1,249

School Services Report: (Amy, Melanie)

- Appreciate a Gator ready to go by end of month
- Spirit Wear, look for info about Free-ship week
- Picture Day Sept. 23
- Early Release Sept. 15; look for sign-up to bring snack items for teachers

Past President Report (Leah)

UPCOMING DATES

Thursday, September 3: Garden Day

Thursday, September 9: Curriculum Night

Tuesday, September 14: ESOL Picnic

Friday, September 24: Walk To School

Saturday, September 25: Carnival Alternative